

**Working together to create a borough of opportunity  
Predictive Equality Impact Assessment (PEIA) (V.4)  
FOR ALL COUNCIL DECISIONS ONLY**



**Title of report or proposal:**

CORPORATE PLANNED MAINTENANCE PROGRAMME 2013 / 2014

Describe in full the aims, objectives and purpose of the proposal, including desired outcomes:

The principle aim of the Corporate Planned Maintenance Programme (CPMP) is to ensure that all council properties (excluding HFHMS dwellings and schools) including community leisure and learning facilities, parks / open spaces, voluntary sector premises and all civic buildings are serviced and maintained within a structured methodology and to comply with the requirements of the councils Asset Management Plan and in support of the councils capital strategy. The range of works carried out under this programme involves: building fabric repairs and improvements, electrical plant (including fire/intruder alarms, portable appliance testing, electrical installation checking and lightning protection testing), mechanical plant (including plant maintenance, gas safety checks, legionella prevention and energy labelling) and lift maintenance

Department:

All departments of the council

Officer Responsible: **(to be completed by the report author)**

Mike Cosgrave x4849 - [mike.cosgrave@lbhf.gov.uk](mailto:mike.cosgrave@lbhf.gov.uk)

(Signature, Print Name, Contact Number and Email Address)

**Form and report MUST be checked and countersigned** by the Principal Policy Officer (Organisational Development)

Principal Policy Officer: **(to be completed by the Corporate Principal Officer)**

Signed off by Jane Hill on **xx/xx/xx** . Email [PEIA@lbhf.gov.uk](mailto:PEIA@lbhf.gov.uk) Tel 020 8753 3533

PLEASE ANSWER THE FOLLOWING QUESTIONS:

**1. Who are the main people that this decision will affect?**

The decision will affect residents, visitors, staff and all users of council buildings (excluding HFHMS dwellings) including Schools and all Civic buildings.

**2. Identify the risks that could prevent the planned outcomes**

A policy decision not to approve the funding of the 2013 / 2014 CPMP programme in part or total.

**3. Could the proposal have a positive impact on a) race b) disability c) gender d) sexual orientation e) age f) belief system groups? (Please provide evidence e.g. user feedback, complaints, monitoring?)**

**a) b) c) d) e) f)**

The works that flow from the council's Corporate Planned Maintenance Programme have a positive impact as they ensure that council facilities are economically maintained in compliance with statutory regulations and good practice. By the councils adoption of a planned maintenance programme, building and plant maintenance failures are minimised and a high standard of service continuity is achieved.

**4. Could the proposal have a differential negative impact on a) race b) disability c) gender d) sexual orientation e) age f) belief system groups? (Please provide evidence e.g. user feedback, complaints, monitoring,?)**

**a) b) c) d) e) f) No**

**5. Could the proposal have any differential impact (either positive, negative or neutral) on the health outcomes of the local population? Please provide details.**

Not applicable

6. Can any differential negative impact of the decision be justified?

Not applicable

7. If you have undertaken any internal/ external research or consultation(s) please list these below:

The Corporate Planned Maintenance Programme has been formulated based on multidisciplinary site surveys and consultation with the various client departments of the council

The consultation / approval programme is as follows;

Request for bids to Client Departments:-	7 <sup>th</sup> August 2012
Report / Programme to CADT:-	15 <sup>th</sup> October 2012
Report to go to Business Board meeting:-	28 <sup>th</sup> November 2012
Report to go to LAMP:-	3 <sup>rd</sup> December 2012
Report / Programme to Cabinet Briefing:-	10 <sup>th</sup> December 2012
Report / Programme Cabinet Approval:-	14 <sup>th</sup> January 2013

8. Do you need to undertake any further consultation? If so, what and with whom?

Children's Services department will be carrying out consultation with Schools and Governors where effected by this programme of works.

9. If any differential negative impact is predicted, what actions are you planning to implement which would help lessen any adverse impact? Please give details.

Not applicable

**PLEASE EMAIL COMPLETED FORM TO [PEIA@lbhf.gov.uk](mailto:PEIA@lbhf.gov.uk)**

**Contact: Equalities & Diversity Officer, 020 8753 3533  
London Borough of Hammersmith & Fulham**